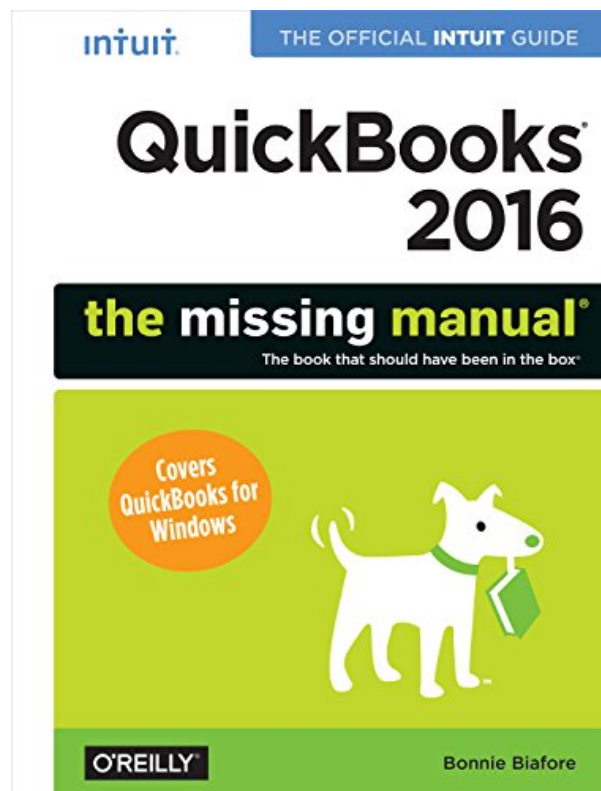
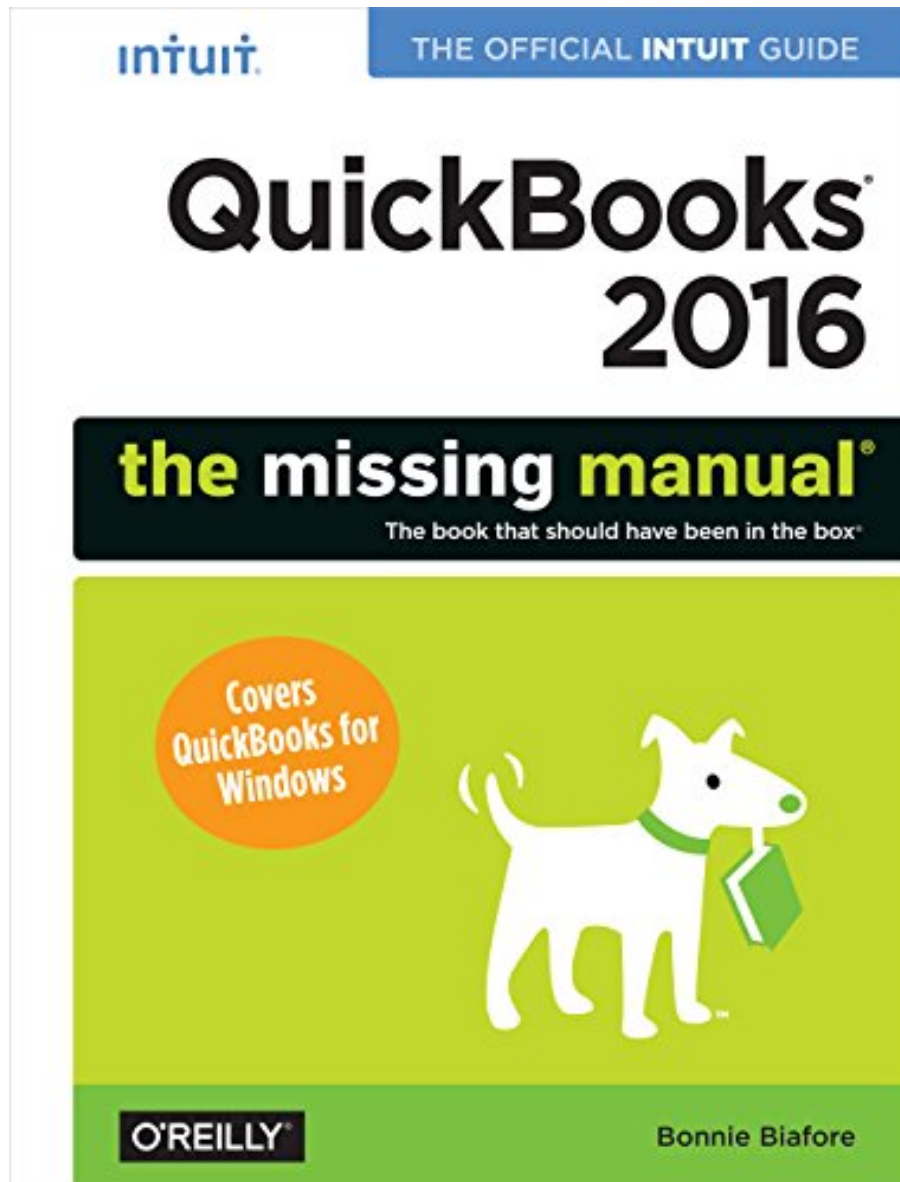


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Bonnie Biafore is a Project Management Professional (PMP) with more than 20 year's experience helping clients, large and small, make project management excellence part of their business strategies. She is the author of 20 books about project management, investing, personal finance, Microsoft Project, QuickBooks, and other software programs.

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Last week I got hired as a part time bookkeeper at a local small business that does it's accounting on QuickBooks. I have a degree in accounting, and I've used Quicken before, but never QuickBooks. So before my first day, I downloaded this manual and read all the sections appropriate to what I knew I'd be doing on this job. Even though I'd never used QuickBooks, my accounting background gave me context for the different functions, so I could understand what was going on as I read through the various descriptions of functionality.

So, on my first day I was "loaded for bear" and got productive right away.

My only critique is that given how large this book is, how expensive it is, and it's aim to be comprehensive, I wish there were a few more screenshots during long step-by-step descriptions of procedures. It left a little too much to the imagination. Of course, if you've got QuickBooks installed and you're using this next to your computer, that shouldn't be a problem.

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